

FRIENDS OF DONALD PARK, INC.
Monthly Meeting of the Board of Directors
February 19, 2008

Approved Minutes

LOCATION Home of T. Bailey

IN ATTENDANCE Board: T. Bailey, K. Hegstrom, P. Hitchcock, R. Parr, R. Rassner and D. Schreiber. Guest: S. Bailey acting as Recording Secretary

CALL TO ORDER D. Schreiber at 6:45 p.m.

REVIEW AGENDA R. Rassner added Report on the Interpretive Program. T. Bailey deleted Defining account areas for donations. MOTION by Parr/Bailey to approve agenda as amended. Motion carried unanimously.

MINUTES P. Hitchcock noted that Mary Spaay's leadership role in the Education Committee should not include the cultural and historical program, which will be coordinated by Don Hartman. Discussion. P. Hitchcock asked about the Action Item for Board members to review the list of 2007 donors as this was not available. Board members will review when D. Thomas has this completed. MOTION by Rassner/Bailey to approve minutes of the January meeting. Motion carried unanimously.

APPEARANCES, COMMUNICATIONS, AND ACKNOWLEDGEMENTS

Sharon Bailey was in attendance to take the minutes of the meeting in the absence of V. Anderson.

ACTION ITEM: The Board agreed that V. Anderson should send a thank you note to Don Hartman in appreciation for all his work on the 2008 Garden Show.

REPORTS

President: No report.

Secretary: No report.

Treasurer: T. Bailey reported an account balance of \$25,422 (\$3,200 in Valentine package from V. Anderson). There were 16 individual, 42 household, and 1 business memberships. General fund is \$1,220, equestrian \$313, \$100 hiking and \$25 prairie restoration. Efforts are to receive renewals on about 120 memberships. The cash account is currently \$24,000. Discussion held on amount that should be left in cash account. T. Bailey recommends \$5,000 -\$10,000 be placed in a CD. It was noted that interest is funding the LTE administrative position - \$4,000.

MOTION by Parr/Rassner that T. Bailey deposit \$10,000 of the cash account into a CD. Motion carried unanimously.

MOTION by Rassner/Hegstrom to approve the Treasurer's report. Motion carried unanimously.

COMMITTEE REPORTS

Administration, Budget, Finance and Planning: No report. D. Schreiber will be scheduling a committee meeting to work on the coordination of the LTE position's job. LTE B. Hartman is currently working on a list of volunteers.

Membership/Communications: D. Thomas absent – report submitted by email. P. Hitchcock stated that D. Thomas has requested more close-up photos of volunteers for the newsletter. D. Schreiber said that the newsletter will include recognition of volunteers and introduction of LTE Barb Hartman.

ACTION ITEM: D. Thomas is requested to mail Newsletters out to all volunteers as well as members.

Website: R. Parr reported that Mike Coffey is putting together information from the History Committee to be posted to the Friends' website. He will be awaiting for comments from the Board. Content of the website was discussed. Megan McGuire will be contacted for information on the Home Schoolers project. The need for volunteers to work on the Foye cabin will be posted to the site.

Volunteer Coordination: P. Hitchcock described a possible project for collection of maple sugar which Gretchen Dahlmen's husband is interested in pursuing. The Board agreed this would take a commitment of volunteers and securing the necessary equipment.

Natural Areas, Trails, and Facilities: P. Hitchcock presented a map of the proposed area for a new trail which may enter or pass by the park. She said that the proposed trail would not be consistent with the Donald Park plan if it were to run through the park.

Equestrian Trails: R. Parr reported that his scheduled January meeting with Dick Black of Dane County Parks to review the bridge crossing layout on the Donald Rock Trail was cancelled due to the cold weather. He will contact Dick Black again to reschedule. R. Parr also reported that cross country skiers have been using the trail on the outside loop across Hwy. G from the horse trailhead. Since this is private land and leased only for horse trail use he will put up signs saying use is prohibited. The Board suggested wording for these signs.

Education and Interpretation: P. Hitchcock plans to meet with Dane County representatives on March 18 at 1 p.m. She noted that Bob Birmingham, retired State Archaeologist plans to continue searching for arrowheads, caves, etc. within the park, and plans to hold educational events on arrowheads. The Board also discussed educational and interpretative options for the Foye cabin.

UNFINISHED BUSINESS

Annual Meeting / Volunteer Appreciation Dinner: R. Parr reported that Jodie of Blue Plate Catering needs the number of expedited attendees for the Volunteer Appreciation Dinner, Saturday, March 29, 2008. Board members reported on donations of door prizes - P. Hitchcock got two sets of handmade cards with a possible third set; R. Rassner has contacted Hilton Tack Shop and Viking Hardware; T. Bailey will contact Beast Buffet. Jake Mills has agreed to be the MC for the dinner program. The Board reviewed the Agenda for the event.

ACTION ITEM: By the March 18 meeting each Board member should have secured 2 or 3 door prizes.

ACTION ITEM: D. Schreiber will provide a projector for the event. P. Hitchcock will provide the volunteer mailing list.

Board Member Recruitment Progress: No new Board members have yet been recruited. Potential Board members suggested were Beth Albert who lives next to the park and has volunteered, and Mary Feldt. Discussion was held.

ACTION ITEM: R. Rassner will ask Beth Albert to join the Friends of Donald Park Board.

7:45 p.m. - K. Hegstrom left the meeting at this time.

2008 Garden Show: Board members commented that the Garden Show booth went well but that the location of the booth was not as accessible to visitors this year.

Volunteer Registration and Release Form: P. Hitchcock distributed copies of this form for use by Board members and other volunteers to log time spent on behalf of the park.

Administrative Position Progress Report: P. Hitchcock reported that Barb Hartman is doing well in the position and is ready to begin more projects. T. Bailey suggested that Ms. Hartman look at computer software to assist in tracking memberships, etc. and develop a plan. P. Hitchcock suggested that Ms. Hartman should establish her own e-mail address separate from that of her husband, Don.

NEW BUSINESS

Scheidegger Grant Committee: R. Rassner reported that he had learned of Bill Grover of Mineral Point, WI, who has designed and built several interpretive sites such as one in Madison where the Capitol City bike trail crosses Midvale Blvd. He suggested Mr. Grover may be a source to consult when we are ready to construct interpretive markers within the park. R. Rassner defined interpretive sites as structures that instruct observers about the historical significance of a particular spot or area. He said we may be able to apply for funding for these markers. R. Rassner will send an e-mail to all Board members identifying where Mr. Grover's interpretive markers are located.

Father's Day Picnic: The Board acknowledged that a theme is needed for this picnic, which will be organized by Don Hartman and Nina Cheney-Mills. After discussion the consensus of the Board was to pursue plans for the picnic.

MOTION by Rassner/Parr to hold the Father's Day Picnic. Motion carried unanimously.

Bills: T. Bailey submitted a list of bills for payment / approval (attached).

MOTION by Parr/Rassner to approve these bills. Motion carried unanimously.

ACTION ITEM: Following further discussion on new Board members, the Board asked R. Rassner to invite Don Hartman to serve on the Friends of Donald Park Board.

NEXT MEETING Tuesday, March 18, 2008, 6:30 p.m. at Springdale Town Hall.

Agenda Suggestions: Father's Day Picnic discussion; Scheidegger Grant; new bridges.

ADJOURN Parr/Schreiber motion to adjourn, 8:15 p.m.

Respectfully submitted,

Sharon Bailey, acting Recording Secretary