

**MINUTES-FRIENDS OF DONALD PARK, INC. MONTHLY MEETING OF THE BOARD OF DIRECTORS:
08/18/09**

IN ATTENDANCE: Board: Mary Feldt, Jay Gullixson, Roger Parr, Vickie Peterson, Merry Ross, Pat Schultz, Donna Thomas. Bob Dettwiler, guest. Recording Secretary B. Hartman

The August meeting was held at the Springdale Town Hall and called to order by President Roger Parr at 6:42 P.M.

REVIEW AGENDA: Motion by M. Feldt/M. Ross to approve agenda with additions. Motion carried unanimously.

MINUTES: The July Meeting minutes were reviewed. Motion by V.Peterson/P. Schultz to approve. Motion carried unanimously

ACKNOWLEDGEMENTS: The Marty Family was acknowledged for their donation toward the restoration of the cabin wall. Vickie Peterson will send the thank you card. Pat Schultz will send a memorial card to the family of Pat Hitchcock on behalf of the FODP Board. Barb Hartman will send a thank you card to Jacob and Nina for their work with the Fathers Day Picnic program.

APPEARANCES: NONE

COMMUNICATIONS: NONE

REPORTS

SECRETARY REPORT: Pat Schultz will assist with updates to the website going forward. She will communicate with Megan McGuire any additions/updates that need to be put on the website.

TREASURER'S REPORT: Vickie Peterson met with Ted Bailey, past treasurer, to discuss the financial records. We currently have a checking balance of \$22,603.13. Vickie reported that we have approximately \$41,000 in our endowment. It was suggested we contact, Ann Casey, our representative from the Madison Area Community Foundation to a future board meeting to discuss the terms of our endowment. Barb Hartman will contact Ann to invite her to the September meeting.

PRESIDENT: Roger Parr: A suggestion was made to solicit agenda items from the board a couple of weeks in advance of the board meeting so that preparation can be made for discussion/feedback on these agenda items. Roger will be scheduling an Admin/Budget Committee meeting to discuss budget items for the next year. R. Parr, V. Peterson, P. Schultz & M. Feldt will be invited to this meeting. Donna Thomas will attend the first couple of meetings to offer her past experience on this committee.

ADMINISTRATIVE POSITION REPORT: Barb reported that she met with Rhea Stangel-Maier to review her position and responsibilities going forward. Nothing will change and she will continue to support the Friends of Donald Park as a paid staff member and support the Board in their volunteer positions. Pat's house, where the office equipment and files are kept, has been locked and it would be nice to have the files moved to the bunkhouse and Barb will keep confidential/priority files at her house. The computer that is in Pat's house will need to be moved somewhere once the cold weather comes in as the house will not be heated. The computer holds the historical files and interviews.

COMMITTEE REPORTS:

ADMINISTRATION, BUDGET, FINANCE, AND PLANNING - No Report

**Action Item

A meeting of the Administration, Budget, Finance and Planning Committee will be scheduled for fall to put together a budget for 2010.

MEMBERSHIP/COMMUNICATIONS: Current membership stands at 135 to date.

MEMBERSHIP DATA TRANSFER: NONE

WEBSITE: Roger and Barb have been contacting Megan with updates to the website. Megan did an outstanding job posting Pat's memorial and pictures. Hopefully some remembrances of Pat can be posted in the future.

VOLUNTEER COORDINATION: Jay Gullixson

Jay Gullixson reported that he had a meeting with Pat in early July and they put together a work project schedule that will take them into the fall and early winter months. In September the Tuesday workday will be changing to Monday do to Jay's work schedule. Projects were identified going forward with Pat's place. How to recruit more volunteers is one of the questions/concerns going forward. Rhea Stangel-Maier met with Jay and Barb to discuss the request of DCP to go through the buildings and sort out what belongs to Donald Park. All of the tools in the tool shed have been inventoried and a lock has been put on the building. FODP will continue to have access to the tool shed, bunk house and milk house. Gene Woller donated his tractor to the park and asks that we use up any gas left in the gas barrel. We will need to clean out the buildings which are now property of DCP and may coordinate the cleanup effort with our volunteers. Tuesday volunteers are now meeting after their work is done and discussing the following week's projects and then an email is sent so they have more time to plan their volunteer schedules.

NATURAL AREAS:

Action Item:

Jay also reported that Wayne Pauly wants all the cherry trees removed in the open spring's areas so the grass will begin to grow. Future plans are to put a split rail fence above the hill and a hitching area near the site to create a nice spot for visitors. . Adrian Barta has done some research on the apple trees near the cabin site and Pat specifically requested the he be invited to become a future board member.

EQUESTRIAN TRAILS: Roger Parr

Workdays are scheduled to mow and clear the equestrian trails.

EDUCATION AND INTERPRETATION:

Matt Marty met with a stone mason to discuss the cabin foundation restoration and will report on the details of the bid/findings once the Historical and Cultural committee meets in late September. The foundation wall is next on the agenda. Tim White made a donation toward a temporary sign to be placed at the Big Springs. The sign will be removed once the historical information signage is in place.

UNFINISHED BUSINESS:

Action Item:

**Scheidegger Grant Update - Merry Ross will schedule a meeting with Sara Kwitek, Darren Marsh, Chris James to discuss the next steps with our Interpretive Plan. We have the go ahead from DCP and expect County Board approval in the fall. Workshops will possibly be scheduled in January/February to lay out the plan. Merry is looking to schedule a meeting with Tom Woods once the approval is given.

**Cell Tower Update - Barb reported that Vicki Anderson called prior to the meeting to update the board on future meetings on the town and county level on the cell tower. Everyone is encouraged to attend the meeting of the Dane County Board on Tuesday, August 25th, in support of FODP on the cell tower issue.

**Kiosk Updates: Barb will solicit volunteers to update the kiosks. Jeanne Eloranta has done this in the past and may agree to continue.

**Development west of Sutter Road - Roger will be contacting DCP to set up a planning meeting for future development west of Sutter Rd.

**FODP trail pass sales - Roger contacted DCP regarding continuing to sell trail passes and FODP can solicit past trail pass buyers, but cannot actively pursue new prospects.

NEW BUSINESS:

**Action Items

Hay cutting at HWY G Trailhead - Roger contacted Dick Black regarding the agreement on the cutting and removal of hay at the trailhead. Hay seems to be cut, but not removed and there are still a lot of old bales left there.

Pat Hitchcock Scholarship Fund - It seems appropriate that FODP create a scholarship fund in Pat's memory. Merry Ross suggested we make it a 'dream project' and memorialize Pat. Discussion was moved to the next board meeting. A motion was made by V.Peterson/R. Park to deposit the money received from Pat's memorial in a separate savings account. Motion carried unanimously.

New Board Member Nominating Committee - Discussion will continue at the September board meeting on formation of a nominating committee. We will solicit our volunteers for their interest in being a member of the committee and/or board member. One of Pat's wishes was to have Alan Barta be nominated as a board member. Alan has done research on the apple trees near the cabin site and participated in the archeological work.

REVIEW AND APPROVE BILLS:

Bills in the amount of \$187.40 were presented for review. A motion was made by M. Ross/P. Schultz to approve. Motion carried unanimously.

NEXT BOARD MEETING:

Tuesday, September 15, 2009 6:30 p.m. at Springdale Town Hall.

Suggested Agenda Items:

New Board Member Nominating Committee
Pat Hitchcock Scholarship Fund
Bill Paying
Development west of Sutter Rd

ADJOURN:

Meeting adjourned at 9:03 p.m.

Respectfully submitted, Barb Hartman, Recording Secretary